

PINCONNING AREA SCHOOLS DISTRICT

ELECTION CONSOLIDATION

January 18, 2011

Cynthia A. Luczak, Bay County Clerk
515 Center Avenue, Suite 101
Bay City, MI 48708
(989) 895-4280

TABLE OF CONTENTS

	Page
School Election Consolidation Coordinating Committee.....	1
Pinconning Area Schools Election Date Resolution.....	2-4
Pinconning Area Public School Board Members & Terms.....	5
Polling Locations.....	6
Registered Voters.....	7
Boundary Map.....	8
Election Responsibilities Performed by County Clerk.....	9
Election Responsibilities Performed by Local Clerk.....	10
Election Responsibilities Performed by School Board Secretary.....	11
Bay County Board of Commissioners Special Election Programming Resolution.....	12
Signatures.....	13, 14

SCHOOL ELECTION CONSOLIDATION COORDINATING COMMITTEE PINCONNING AREA SCHOOLS

Pinconning Area School District is a K-12 public school district encompassing portions of Bay and Gladwin counties. The school election consolidation committee consists of the Chairman, Cynthia A. Luczak, Bay County Clerk; Keith Bock, Secretary to the Pinconning Area Schools and the clerks of all jurisdictions that wholly or partially fall within the Pinconning Area School District.

The following is a listing of jurisdictions that wholly or partially fall within the district:

Beaver Township (part)	Stacey Kruger, Clerk 1850 Garfield Road Auburn, MI 486	989-662-4996
Fraser Township	Sally Sherman, Clerk 1474 N. Mackinaw Road Linwood, MI 48634	989-697-3820
Garfield Township	Kimberly Day, Clerk 1138 W. Erickson Road Linwood MI 48634	989-879-2552
Gibson Township (part)	Laura Reynolds, Clerk 8206 Standish Road Bentley, MI 48613	989-846-1319
Kawkawlin Township (part)	Greg Petrimoulx, Clerk 1836 E. Parish Road Kawkawlin, MI 48631	989-686-8710
Mt. Forest Township	Crystal Dodge, Clerk 1705 W. Cody Estey Road Pinconning, MI 48650	989-879-7575
Pinconning Township (part)	Teresa Kusterer PO Box 58 Pinconning, MI 48650	989-879-4018
City of Pinconning	Terri Hribek, Clerk 208 Manitou, PO Box 628 Pinconning, MI 48650	989-879-2360
Bentley Township Gladwin County	Jennifer Buczek 4426 Estey Road Rhodes, MI 48652	989-879-4158
Grim Township (part) Gladwin County	Darlene Showalter, Clerk Grim Township Clerk 6541 Bay-Gladwin Line	989-846-6058

Resolution No. 1
(To be adopted prior to
public hearing)

DEC 10 3 31 PM '08

Pinconning Area Schools, Bay and Gladwin Counties, Michigan (the "District").

A regular meeting of the board of education (the "Board") of the District was held in the Pinconning City Hall, 208 Manitou, Pinconning in the District, on the 10th day of November, 2008, at 7 o'clock in the p.m.

The meeting was called to order by Ken Cunningham, President.

Present: Members Keith Bock, Thomas Boetefuer, Ken Cunningham,
Michael Duranczyk, and Thomas Hornacek.

Absent: Members Gary Yaros and Ken Foco

The following preamble and resolution were offered by Member Bock and supported by Member Boetefuer:

WHEREAS:

1. The Consolidated Election Laws enacted in December of 2003 and amended in July 2005, authorize the Board to redetermine a regular election date from the dates authorized within the statute; and
2. The Board desires to consider a new regular election date for the District; and
3. The Board is required to give notice of a hearing in connection with the establishment of the date and to adopt a resolution establishing the date before December 31, 2008.

THEREFORE, BE IT RESOLVED THAT:

1. The Board does hereby determine to consider November in even years, commencing November 2010, as the regular election date.
2. The Board does hereby authorize the publication of a Notice of Public Hearing to establish a regular election date, said hearing to be held on December 8, 2008.
3. The Board does hereby determine that the Notice attached hereto as Exhibit A shall be published as a display ad at least two (2) columns wide in a newspaper of general circulation in the District at least six (6) days prior to the hearing, and does further determine that publication is the form of notice calculated to reach the largest number of the District's qualified electors in a timely fashion.

4. All resolutions and parts of resolutions insofar as they conflict with the provisions of this resolution be and the same are hereby rescinded.

Ayes: Members Bock, Boetefuer, Cunningham, Duranczyk, Hornacek

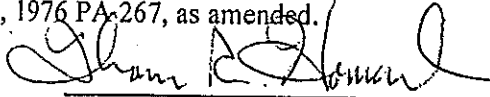
Nays: Members

Motion declared adopted.



Secretary, Board of Education
Thomas R. Hornacek

The undersigned duly qualified and acting Secretary of the Board of Education of Pinconning Area Schools, Bay and Gladwin Counties, Michigan, hereby certifies that the foregoing is a true and complete copy of a resolution adopted by the Board at a regular meeting held on November 10, 2008, the original of which resolution is a part of the board's minutes and further certifies that notice of the meeting was given to the public under the Open Meetings Act, 1976 PA 267, as amended.



Secretary, Board of Education
Thomas R. Hornacek

OPTION A

Pinconning Area Schools
Even year/November

ROTATION OF BOARD MEMBERS' TERMS TO EVEN-YEAR NOVEMBER ELECTION

6-YEAR TERMS/2-3-2 ROTATION

Existing Board Member Rotation	Current Term	Extension of Term	Regular School Election Dates (Biennial)	New Term Begins	Term Expires	Next Regular School Election Date	New Board Member Rotation
A (Foco)	July 1, 2005 to June 30, 2009	December 31, 2010	November 2, 2010	January 1, 2011 (2) 4-yr. terms (including Doefer's unexpired term)	December 31, 2014	November 4, 2014	(2) 6-yr. terms
B, C (Hornacek/ Duranczyk)	July 1, 2006 to June 30, 2010	December 31, 2010*	November 2, 2010	(2) 6-yr. terms	December 31, 2016	November 8, 2016	(2) 6-yr. terms
D, E (Boetefuer*/ Bock)	July 1, 2007 to June 30, 2011	December 31, 2012	November 2, 2010* November 6, 2012	January 1, 2013			
F, G (Cunningham/ Yaros)	July 1, 2008 to June 30, 2012	December 31, 2012	November 6, 2012	(3) 6-yr. terms	December 31, 2018	November 6, 2018	(3) 6-yr. terms

This chart assumes a 7-member board of education.

*In order to establish a 3-2-2 rotation, a majority of the board will come up for election on November 2, 2010 (Foco, Hornacek, Duranczyk and Boetefuer), and candidates will choose either a 4-year term or 6-year term. Board Member Boetefuer's (Doefer) 2-year unexpired term will essentially become a 6-year term to establish the 3-2-2 rotation.

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Pinconning Area Schools Board Members and Terms of Office

President

Thomas Boetefuer
1626 N. Garfield Rd
Linwood, MI 48634
Term Expires: December 31, 2016

Vice President

Gary Yaros
4740 N 8 Mile Road
Pinconning MI 48650
Term Expires: December 31, 2012

Secretary

Keith Bock
4363 Fraser
Pinconning, MI 48650
Term Expires: December 31, 2012

Treasurer

Mike Bauer
5270 N. Fraser Road
Pinconning, MI 48650
Term Expires: December 31, 2014

Trustees

Paul J. Pomaville
2981 E. Neuman
Pinconning MI 48650
Term Expires: December 31, 2014

Ken Cunningham
350 Center Drive
Pinconning MI 48650
Term Expires: December 31, 2012

Ken Foco
1036 W. Pinconning Road
Pinconning MI 48650
Term Expires: December 31, 2016

POLLING LOCATIONS PINCONNING AREA SCHOOLS

<u>Beaver Township</u>	Beaver Township Hall, 1850 Garfield Rd., Auburn, MI
<u>Fraser Township Pct. 1</u>	Fraser Township Hall, 1474 N. Mackinaw Rd, Linwood, MI
<u>Garfield Township</u>	Garfield Township Hall, 1138 W. Erickson, Linwood, MI
<u>Gibson Township</u>	Gibson Township Hall, 7214 N. Main St., Bentley MI
<u>Kawkawlin Township Pct2</u>	Kawkawlin Township Hall, 1800 Parish Rd, Kawkawlin MI
<u>Mt. Forest Township</u>	Mt. Forest Twp Hall, 1705 W Cody-Estey Rd, Pinconning, MI
<u>Pinconning Township</u>	Pinconning Twp Hall, 1751 E. Cody-Estey Rd, Pinconning, MI
<u>City of Pinconning</u>	Pinconning City Hall, 208 S. Manitou, Pinconning, MI
<u>Gladwin County</u>	
<u>Bentley Township</u>	Bentley Township Hall, 4013 Estey Rd., Rhodes, MI
<u>Grim Township</u>	Gibson Township Hall, 7214 N. Main St., Bentley MI

PRECINCTS

All Pinconning Area School voters will vote at their regular polling locations used for General Elections with the exception of the following:

1. Contingent on the number of candidates or ballot issues, precincts may be consolidated if the precincts are located at the same polling location.
2. Voters from Bentley Township shall vote at Bentley Township Hall, 4013 Estey Road, Rhodes, MI, contingent upon jurisdiction of the ballot.
3. Voters from Grim Township shall vote at Gibson Township Hall, 7214 N. Main, Bentley MI, contingent upon jurisdiction of the ballot.

NUMBER OF REGISTERED VOTERS

PINCONNING AREA SCHOOL DISTRICT

Ward/Precinct	Count
COUNTY:	BAY
JURISDICTION:	BEAVER TOWNSHIP
00001	87
TOTAL - BEAVER TOWNSHIP	87
JURISDICTION:	FRASER TOWNSHIP
00001	2,465
TOTAL - FRASER TOWNSHIP	2,465
JURISDICTION:	GARFIELD TOWNSHIP
00001	1,346
TOTAL - GARFIELD TOWNSHIP	1,346
JURISDICTION:	GIBSON TOWNSHIP
00001	239
TOTAL - GIBSON TOWNSHIP	239
JURISDICTION:	KAWKAWLIN TOWNSHIP
00002	528
TOTAL - KAWKAWLIN TOWNSHIP	528
JURISDICTION:	MOUNT FOREST TOWNSHIP
00001	1,116
TOTAL - MOUNT FOREST TOWNSHIP	1,116
JURISDICTION:	PINCONNING CITY
00001	907
TOTAL - PINCONNING CITY	907
JURISDICTION:	PINCONNING TOWNSHIP
00001	1,792
TOTAL - PINCONNING TOWNSHIP	1,792
TOTAL - BAY	8,480
COUNTY:	GLADWIN
JURISDICTION:	BENTLEY TOWNSHIP
00001	659
TOTAL - BENTLEY TOWNSHIP	659
JURISDICTION:	GRIM TOWNSHIP
00001	21
TOTAL - GRIM TOWNSHIP	21
TOTAL - GLADWIN	680
GRAND TOTAL	9,160

Pinconning Area Schools

Bay-Arenac ISD

STATE OF MICHIGAN
DEPARTMENT OF EDUCATION
OFFICE OF SCHOOL ACCOUNTABILITY
OFFICE FOR ACCOUNTING INFORMATION

MICHIGAN SCHOOL DISTRICTS (2000-2001)



Election Responsibilities Performed by the County Clerk

- Serve as the district's filing official and accept candidate filings, any ballot proposal language, check petitions for sufficiency, accept candidate withdrawals.
- Transmit copies of petitions to the local clerks for verification and certification of candidates for the ballot to the county clerk.
- Public Notice "Close of Registration" and "Notice of Election" in both the Bay City Times and the Pinconning Journal. One publication as per MCL 168.498 (3).
- Arrange for the programming and layout of ballots.
- May enter into mutual agreement for programming services contingent upon jurisdiction of the ballot.
- Arrange for ballot printing and proofing.
- Programming fees of \$100 per precinct shall be assessed for special elections.
- Send proof ballot to school district and candidates.
- Assign coding on the ballots and test the coding.
- Provide election inspector training on a two year cycle in conjunction with election inspector certification required by law.
- Order necessary precinct kits.
- Handle election day issues and "troubleshooting".
- Schedule canvass of election and provide election results to the Board of Canvassers for certification of the election.
- Compile reimbursement requests from local clerks and present to school district.
- Forward any reimbursement disputes to the Secretary of State for resolution.
- Notifies each elected candidate of their election within five (5) days after certification of the election.
- Receives "Acceptance of Office with Oath of Office" of the elected candidates from the School Board Secretary.
- Present to the school board a verified account of actual costs of conducting the school district's regular or special election not later than 84 days after the date of the regular or special election as per law.
- All other duties required of an election coordinator in conducting the school election as prescribed by law.

Election Responsibilities Performed by the Local Clerks

- Receive copies of the petitions for verification and certify candidates for the ballot to the County Clerk.
- Conduct school district's regular and special elections
- Provide voting equipment for the district's elections
- Public notice "Public Accuracy" test
- Perform "Public Accuracy" testing
- Handle the distribution, receipt and processing of absentee ballot applications.
- Handle the issuance of absentee ballots and the return of voted absentee ballots.
- Clerk or designee shall be available on the Saturday prior to the election in order to issue absentee ballots.
- Handle Qualified Voter File (QVF) related responsibilities (production of precinct lists and updating voter history) for jurisdictions with QVF equipment.
- Appoint Election Inspectors. Every attempt will be made to work with three inspectors per precinct. In the event of consolidation of precincts at one location, an additional inspector may be assigned as necessary. Ballot questions may warrant additional inspectors, to be determined.
- The Chairperson of the election inspectors shall be paid at their respective city/township's standard rate per election. Payment shall be made by the local clerks prior to reimbursement from the Pinconning Area School Board.
- Election Inspectors shall be paid at their respective city/township's standard rate per election. Payment shall be made by the local clerks prior to reimbursement from the Pinconning Area School Board.
- Arrange for temporary employees as necessary; with payment by the local clerks prior to reimbursement from the Pinconning Area School Board.
- Set up polling places on election day.
- Handle election day issues and "troubleshooting".
- Deliver election day results/materials to County Clerk.
- Store voted ballots after the election.
- Present to the County Clerk a verified account of actual costs of conducting the school district's regular or special election as soon as possible. Upon receipt of a reimbursement request, the School Board must "pay or disapprove all or a portion of the verified account" within 84 days MCL 168.351. Schools would appreciate submission of the expenses prior to June 30, the end of their fiscal year.
- Work with local School Board to resolve any disapproved cost issues
- Local clerks hold the ability to establish precinct boundaries by resolution of their local Election Commission.
- All other duties required of a clerk in conducting the school election as prescribed by law.

**Election Responsibilities Performed by the Secretary of the
Pinconning Area School Board**

- Submit the agenda report to “Call the Election” or “Set the Specifics” of the ballot to include the ballot language and the names of board members for Board approval as done in the past pursuant to Thrun Law Firm, legal counsel.
- Forward ballot language to the election coordinator, if submitting a ballot question on a regular election date, on a date when a city or township within the school district is holding an election by adopting a resolution to that effect, not less than 70 days before the election date, or on a special election date as provided by section 641 (4).
- Within ten days after notification by the election coordinator of the election to a school board each member-elect must file an acceptance of office with the secretary of the school board.
- Receives “Acceptance of Office with Oath of Office” from newly elected candidate.
- Forwards original of the “Acceptance of Office with Oath of Office” to the County Clerk.
- Within three days after appointment to fill a vacancy provide written notice to the election coordinator. Notice to include name, address and office of the person who vacated the office and the same information for the person filling the vacancy. MCL 168.311
- School board shall pay or disapprove all or a portion of the verified account within 84 days after receiving the verified account of actual costs of conducting the election. (Precinct inspectors compensated by local jurisdictions prior to this date.)
- School Board may be subject to a portion of programming fees associated with the Automark Voter Assist Terminal.
- Work with local city and township clerks to resolve any “disapproved costs” issues.
- School board shall pay their applicable portion for the canvass of the votes.
- All other duties required of a school board secretary in conducting a school election as prescribed by law.

NO. 95-325

RESOLUTION

10/10/95

BY: WAYS AND MEANS COMMITTEE (10/3/95)

RESOLVED By the Bay County Board of Commissioners that pursuant to the recommendation of the Bay County Clerk, the fee for programming for special elections shall be set at \$100 per precinct.

EDWARD L. RIVET, CHAIRMAN
WAYS AND MEANS COMMITTEE

ELECPROG.

Bay County Board of Commissioners 10/10/95 Session

Resolution/Motion No. 95325 Sponsored By: _____

Moved by Comm. Rivet Supported by Comm. Reder

Disposition: Adopted ☒ Defeated _____ Withdrawn _____

Amended _____ Corrected _____ Referred _____

voice

9 Yeas, 0 Nays

If a special election is called on a date provided under Section (4), the School District Coordinating Committee shall schedule the special election date. MCL 168.641, MCL 168.312.

This Initial Report/Agreement may be altered in writing upon the consent of the undersigned jurisdictions.

The County Clerk shall file a copy of this Initial Report or subsequent altered Report(s) with the State of Michigan, Bureau of Elections and each Coordinating Committee Member shall sign the Report. MCL 168.305(1)

Member

Date

Cynthia A. Luczak
Cynthia A. Luczak, Bay County Clerk

January 18, 2011

Keith Bock
Keith Bock,
Pinconning Area School Board Secretary

2-1-11

Stacey Kruger
Stacey Kruger, Beaver Twp Clerk

1-25-11

Sally Sherman
Sally Sherman, Fraser Township Clerk

1-20-2011

Kimberly Day
Kimberly Day, Garfield Township Clerk

1-20-2011

Laura Reynolds
Laura Reynolds, Gibson Township Clerk

1-18-2011

Gregory Petrimoulx
Gregory Petrimoulx, Kawkawlin Twp Clerk

1-18-11

Crystal Dodge
Crystal Dodge, Mt. Forest Twp Clerk

1-28-11


Teresa Kusterer
Teresa Kusterer, Pinconning Twp Clerk

1-26-2011

Terri Hribek
Terri Hribek, City of Pinconning Clerk

1-20-11

Jennifer Buczek, Bentley Township Clerk
Gladwin County



Darlene Showalter, Grim Township Clerk
Gladwin County

1/18/11
